

## International Marcé Society Executive Meeting Minutes

**March 2, 2021, 17:00 GMT (via Zoom)**

### **Present**

Louise Howard (Chair)  
Nine Glangeaud  
Vivette Glover  
Ian Jones  
Sarah Kittel-Schneider  
Lauren Osborne  
Jennifer Payne  
Deborah Sims  
Kathie Wisner  
Laura Miller, Executive Office

### **Apologies**

Jane Fisher  
Jane Hanley  
Lavinia Lumu  
Jeannette Milgrom  
Catherine Monk  
Ibone Olza  
Nicole Reilly  
Lisa Segre  
Simone Vigod

The minutes of the November 2021 Executive meeting were approved. The summary of the January Away Day, which was not an official meeting of the Executive committee, were approved with edit of an attendee's name.

### Conflict of Interest Disclosures

- Each member of the Executive disclosed potential conflicts of interest. Discussion indicated that there was an inconsistent understanding and reporting among Executive members. LMH highlighted that in general it is better to be over-inclusive than under-inclusive.
- **ACTION:** Laura Miller will re-circulate the COI disclosure form and will highlight the criteria for relationships and interests that must be disclosed.
- **ACTION:** All Executive members who did not declare interests at this meeting will do so at the April meeting.

### January 2021 Away Day

- Feedback from the group was very positive regarding the longer and more interactive meeting format. The Executive would like to schedule two meetings of this format per year. Breakout sessions were requested to be longer, with fewer colleagues (6-8) per room for more personalized conversation. New topics suggested: recruiting new members, sponsoring/funding first year members, expanding inclusivity within countries/cultures (LGBT, disability).

- **ACTION:** Executive members send in topics for future Away Day sessions.
- **ACTION:** As a result of conversations during the event, Jane Fisher will interview Crystal Clark, and the video will be available on the International Marcé website.
- **ACTION:** All to send in ideas about other potential interviews.
  
- Virtual Workshops
  - The first two workshops in the pilot program have been scheduled: *Prescribing for Depression* with Jennifer Payne, Ian Jones, and Clare Dolman; and *COVID-19 and Gender Violence* with Prabha Chandra and Louise Howard.
  - In order to make the sessions more interactive, questions can be submitted ahead of the event, as well as during the workshop.
  - Success criteria to consider future workshops is ten new members per session.
  - This initiative from the International is also being leveraged by the Regional Groups (specifically the Australasian, which customized the marketing materials).
  
- Position Paper Policy
  - A draft policy was distributed for review. Initial feedback is that the process as outlined is too dependent on actions of the President, rather than the Executive committee.
  - Once finalized, this policy could be useful guidance for Regional Groups as well.
  - **ACTION:** Executive members should review the policy and provide feedback.
  - **ACTION:** Laura to distribute register (manual) of existing policies to the Executive.
  - **ACTION:** The Executive should determine whether the Policy Manual should be available to all members via the International website.
  
- Funds Request Policy
  - A draft policy was distributed for review.
  - **ACTION:** Executive members should review the policy and provide feedback.
  
- Funding and Membership Building Initiatives
  - AmazonSmile
    - The mechanism to raise funds is to register the Society with AmazonSmile, and then receive 0.5% of eligible purchases through direct bank deposit.
    - There are concerns about being affiliated with Amazon, due to mistreatment of employees and other corporate issues. There could be reputational damage to the Society as a result of this affiliation.
    - **ACTION:** AmazonSmile will be an agenda item at the April Executive meeting and the decision will be finalized at that time.
    - **ACTION:** Executive members to recommend regional providers similar to Amazon whose business practices are more aligned with the mission of Marcé.
  - Membership funding support
    - Functionality has been added to the International website so that direct donations can be processed along with membership payments (same credit card transaction).
    - There is a program called Gift Aid in the UK which allows participating non-profit organizations to receive funding from the government.
    - **ACTION:** Laura to investigate options with Gift Aid.
    - Many members of the Executive would like to support the membership of LAMI colleagues.

- **ACTION:** A program or structure should be developed to institutionalize financial support from Executives to under-resourced members.

Date of next meeting: April 29<sup>th</sup> 2021, 7:00 pm GMT.